

# New Student Pre-Enrollment

(Please bring with you to begin enrollment process)

After 03/31/17 all new students will register in August by appointment only. Call 801-567-8530 after July 14th to schedule an appointment.



Submit this completed form along with the items listed below. ***If any items are missing, your enrollment will not be processed.***

Student Name \_\_\_\_\_ Grade \_\_\_\_\_  
(Last) (First) (Middle)

Home Address \_\_\_\_\_ City/Zip \_\_\_\_\_

Birth Date \_\_\_\_\_ Home Phone \_\_\_\_\_ Home email \_\_\_\_\_

Male  Female School Last Attended \_\_\_\_\_ City/State \_\_\_\_\_

Who does the student reside with:  Both parents  Mother  Father  Other/Guardian

Father \_\_\_\_\_ Phone \_\_\_\_\_ Cell \_\_\_\_\_

Mother \_\_\_\_\_ Phone \_\_\_\_\_ Cell \_\_\_\_\_

Guardian \_\_\_\_\_ Phone \_\_\_\_\_ Cell \_\_\_\_\_

***(If different than parent, must contact JSD Student Services prior to enrollment at 567-8183)***

Emergency Contacts:

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

***The following information is REQUIRED in order to enroll a new student.***

- **New Student Pre-Enrollment (this form)**
- **Original Birth Certificate** (we will make a copy)
- **Picture Identification** from legal guardian
- **Unofficial Transcript/Report Card** – obtain from previous school
- **Proof of Residency** – 2 forms which must include a lease agreement or mortgage statement **AND** a current utility bill, bank statement, pay stub, etc) – showing address in HHS boundaries
- **A Permit/Open Enrollment Application** is required IF address isn't in HHS boundaries and must be approved **BEFORE** we can proceed with registration.
- **Immunization Record – MUST have:**
  - 5 DTap, DTP, DT
  - 1 Tdap (TD Booster)
  - 4 Polio
  - 2 MMR
  - 3 Hepatitis B
  - 2 Hepatitis A (if born after 7/1/1996)
  - 1 Varicella (Chickenpox) 2 required if 1<sup>st</sup> dose was given after 13<sup>th</sup> birthday)
- **Letter of Intent - if coming from a K-12 Charter school** (Paradigm, Providence Hall, Utah Virtual Academy, Summit Academy, etc.)
- ***When all documents are received before the deadline, your student information will be input, and student and parent will be issued Skyward Family Access login and password. You will be mailed a letter of instruction to help you prepare for ARENA SCHEDULING that will take place mid-April .***