

New Student Pre-Enrollment

(Please bring with you to begin enrollment process)



Submit this completed form along with the items listed below. **If any items are missing, your enrollment will not be processed.**

Student Name _____ Grade _____
(Last) (First) (Middle)

Home Address _____ City/Zip _____

Birth Date _____ Home Phone _____ Home email _____

Male Female School Last Attended _____ City/State _____

Who does the student reside with: Both parents Mother Father Other/Guardian

Father _____ Phone _____ Cell _____

Mother _____ Phone _____ Cell _____

Guardian _____ Phone _____ Cell _____

(If different than parent, must contact JSD Student Services prior to enrollment at 567-8183)

Emergency Contacts:

Name _____ Relationship _____ Phone _____

Name _____ Relationship _____ Phone _____

Parent/Guardian Signature _____

The following information is REQUIRED in order to enroll a new student.

- **New Student Pre-Enrollment (this form)**
- **Original Birth Certificate** (we will make a copy)
- **Picture Identification** from legal guardian
- **Unofficial Transcript/Report Card** – obtain from previous school
- **Proof of Residency** – 2 forms which must include a lease agreement or mortgage statement **AND** a current utility bill, bank statement, pay stub, etc) – showing address in HHS boundaries
- **A Permit/Open Enrollment Application** is required IF address isn't in HHS boundaries and must be approved **BEFORE** we can proceed with registration.
- **Immunization Record – MUST have:**
 - 5 DTap, DTP, DT
 - 1 Tdap (TD Booster)
 - 4 Polio
 - 2 MMR
 - 3 Hepatitis B
 - 2 Hepatitis A (if born after 7/1/1996)
 - 1 Varicella (Chickenpox) 2 required if 1st dose was given after 13th birthday)
- **Letter of Intent - if coming from a K-12 Charter school** (Paradigm, Providence Hall, Utah Virtual Academy, Summit Academy, etc.)
- **When all documents are received before the deadline, your student information will be input, and student and parent will be issued Skyward Family Access login and password. You will be mailed a letter of instruction to help you prepare for ARENA SCHEDULING that will take place mid-April .**